

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1088816

**Vendor Name:** Cengage Learning, Inc.,D/B/A Gale

**Check Details:**

**Check Number:** E0109347

**Check Amount:** \$ 1,274.08

**Check Date:** 9/3/2025

**Invoice Details:**

**Invoice Number:** 999100883966

**Invoice Date:** 8/22/2025

**PO Number:** B0002950

**Voucher Number:** V0897859

**Document Type:** AP Invoice

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**Document Below**

# CENGAGE GROUP

Cengage

NATIONAL GEOGRAPHIC LEARNING

Cengage

ed2go

INFOSEC

readytohire

GALE

Milady

NATIONAL GEOGRAPHIC LEARNING

Nelson

## INVOICE

Page Number

1 of 2

IN CASE OF QUERY PLEASE QUOTE

Invoice Number	999100883966
Document Date	08/22/2025
Order Number / Type	0000113869/ZSOO
Delivery Document	0080527491
Cengage Federal ID	59-2124491
Canadian G.S.T.#/T.P.S.	14074 8831 RT0001
Canadian Q.S.T#/T.V.Q.	1023272543

ACCOUNT NO 100298269

BILL TO COLLEGE OF DUPAGE  
LIBRARY ACQ  
425 FAWELL BLVD  
GLEN ELLYN Illinois 60137-6708 USA

ACCOUNT NO 100298269

SHIP TO COLLEGE OF DUPAGE  
LIBRARY ACQ  
425 FAWELL BLVD  
GLEN ELLYN Illinois 60137-6708 USA

8/25/25 BO # 2950

Freight Forwarder -

		PURCHASE ORDER NUMBER		PAYMENT TO BE RECEIVED BY		REQUESTED SHIP DATE		TERMS	FOB DESTINATION		INCOTERMS	
QUANTITY		D COTE		09/21/2025		08/22/2025		Net 30 Days	Per Sales Contract		DAP	
SHIPPED	PENDING	ISBN	TITLE / AUTHOR / EDITION		PO NUMBER	PRICE	DISCOUNT	YOUR PRICE	TRANSPORT & HANDLING FEES	TAX	TOTAL VALUE	
1	0	9781535886970	GALE LIT CRIT: CONTEMPORARY LI TERARY CR Author: REBECCA PARKS		D COTE	688.50	29.63	484.50	0.00	0.00	484.50	
1	0	9781535887700	GALE LIT CRIT: SHORT STORY CRI TICISM V3 Author: REBECCA PARKS		D COTE	542.70	29.63	381.90	0.00	0.00	381.90	
2	UNITS	Net Weight - 0.000 LBS		Invoice Lines- 2		Invoice Currency- USD		Total Your Price	Total Transport & Handling Fees	Total Tax	Total	
Carrier -		Master Tracking No -						866.40	0.00	0.00	866.40	

	Your Price	Transportation & Handling	Tax	Grand Total
Total	866.40	0.00	0.00	866.40
Amount Prepaid	0.00	0.00	0.00	0.00
Pay this Amount	866.40	0.00	0.00	866.40

Cengage Group

10650 Toebben Drive Independence, KY 41051

## RETURNS POLICY

### Please note:

All returns require pre-authorization prior to return. To request pre-approval, please visit our Customer Communities site at [www.support.cengage.com](http://www.support.cengage.com) and follow the instructions on the landing page under our Need to Make a Return? section.

### Returns Window:

- K-12 accounts: except for exclusions noted below, we permit returns for up to 30 days from the date of the original invoice.
- Higher Education accounts: except for exclusions noted below, we permit returns for up to 12 months from the date of the original invoice.

### Returns Conditions:

- Returns are permitted for products bought directly from Cengage USA. Product purchased from overseas and returned to the Cengage Distribution Center will be refused back to the sender and no credit will be issued.
- Counterfeit products are ineligible for return credit. Product returned to Cengage and found to be counterfeit will be destroyed with no credit due.
- Product received in damaged & defective condition must be reported within 30 days from the date of receipt and returned promptly following return authorization.
- Returns must be shipped prepaid via a traceable means and be accompanied by a copy of your Cengage approved RMA (return material authorization). Returns must be in salable condition. All digital products and bundles must be returned to Cengage with the original envelope seal or package seal unbroken and intact.
- Products outside of our return policy will be shipped at the applicable carrier cost and charged back to the customer based upon weight and destination of the refused product.
- Cengage will match invoices back to the individual account (the "ship to" account) based on its historical purchases. If that amount exceeds the individual account's purchases, we will match the invoice back against the total historical invoices within the customer's family of accounts (based on "bill to" account, including any other ship to accounts associated with it). Returns that cannot be matched against invoices within the family of accounts will not receive credit and will be returned at the customer's expense.
- Cengage does not accept returns for products where stickers have been applied by the customer. This includes customer barcode stickers, price stickers, or any other stickers. These items will be destroyed with no credit due.

Returns Address:  
Cengage Academic  
10650 Toebben Drive  
Location 2  
Independence, KY 41051

## Mail Checks

Cengage Learning Inc  
PO BOX 936743  
ATLANTA, GA 31193-6743

## ACH/Wire Transfers

Wells Fargo  
ABA 121000248  
Bank Account # 4437861149  
ACCT SWIFT WFBUS6S

## Credit / Debit Cards Accepted

Accepted only at point of sale for proforma and sales orders.

## Credit Services

Phone: 1-877-201-3962  
Email: [CreditServices@cengage.com](mailto:CreditServices@cengage.com), [CreditServicesGale@cengage.com](mailto:CreditServicesGale@cengage.com),  
[CreditServicesCanada@cengage.com](mailto:CreditServicesCanada@cengage.com), [CreditServicesEd2Go@cengage.com](mailto:CreditServicesEd2Go@cengage.com) and  
[CreditServicesInfosec@cengage.com](mailto:CreditServicesInfosec@cengage.com)

## Customer Service

Phone: 1-800-354-9706  
Create a Case: [support.cengage.com](http://support.cengage.com)

## Tax Support

If you are exempt and feel you have been charged sales tax in error, email a copy of this invoice and your sales tax exemption certificate to [ms.certificates@cengage.com](mailto:ms.certificates@cengage.com). For other sales tax inquiries, contact [ms.tax@cengage.com](mailto:ms.tax@cengage.com).

## Claims

Please report all claims(shortages ,overages ,damages, defectives) directly to Customer Service immediately upon receipt.

## Terms and Conditions

Please visit [www.cengagegroup.com/legal](http://www.cengagegroup.com/legal) for our full list of term and conditions.

"Miller, Larisa" <millerl@cod.edu>

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**BO # 2950 Cengage Invoice 999100883966**

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"Miller, Larisa" <millerl@cod.edu>

Mon, Aug 25, 2025 at 02:00 PM UTC

CC:

BCC:

BO # 2950 Cengage Invoice 999100883966

**Larisa Miller**

College of DuPage Library

Supervisor Acquisitions

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

millerl@cod.edu

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**1 attachment**

cengage invoice 999100883966.pdf

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1088816

**Vendor Name:** Cengage Learning, Inc.,D/B/A Gale

**Check Details:**

**Check Number:** E0109347

**Check Amount:** \$ 1,274.08

**Check Date:** 9/3/2025

**Invoice Details:**

**Invoice Number:** 999100883980

**Invoice Date:** 8/22/2025

**PO Number:** B0002950

**Voucher Number:** V0897865

**Document Type:** AP Invoice

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**Document Below**

# CENGAGE GROUP

## INVOICE

Page Number

1 of 2

IN CASE OF QUERY PLEASE QUOTE

Invoice Number	999100883980
Document Date	08/22/2025
Order Number / Type	0000113870/ZSOO
Delivery Document	0080527492
Cengage Federal ID	59-2124491
Canadian G.S.T.#/T.P.S.	14074 8831 RT0001
Canadian Q.S.T#/T.V.Q.	1023272543

ACCOUNT NO 100298269

BILL TO COLLEGE OF DUPAGE  
LIBRARY ACQ  
425 FAWELL BLVD  
GLEN ELLYN Illinois 60137-6708 USA

ACCOUNT NO 100298269

SHIP TO COLLEGE OF DUPAGE  
LIBRARY ACQ  
425 FAWELL BLVD  
GLEN ELLYN Illinois 60137-6708 USA

Freight Forwarder -

8/25/25 BO # 2950

	PURCHASE ORDER NUMBER		PAYMENT TO BE RECEIVED BY	REQUESTED SHIP DATE	TERMS	FOB DESTINATION		INCOTERMS			
QUANTITY	L MILLER		09/21/2025	08/22/2025	Net 30 Days	Per Sales Contract		DAP			
SHIPPED	PENDING	ISBN	TITLE / AUTHOR / EDITION		PO NUMBER	PRICE	DISCOUNT	YOUR PRICE	TRANSPORT & HANDLING FEES	TAX	TOTAL VALUE

1	0	9781535878265	GALE LIT CRIT: SOMETHING ABOUT THE AUTHO	L MILLER	494.10	17.49	407.68	0.00	0.00	407.68
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1	UNITS	Net Weight - 0.000 LBS	Invoice Lines- 1	Invoice Currency- USD	Total Your Price	Total Transport & Handling Fees	Total Tax	Total
					407.68	0.00	0.00	407.68

Carrier -

Master Tracking No -

	Your Price	Transportation & Handling	Tax	Grand Total
Total	407.68	0.00	0.00	407.68
Amount Prepaid	0.00	0.00	0.00	0.00
Pay this Amount	407.68	0.00	0.00	407.68

**Cengage Group**

10650 Toebben Drive Independence, KY 41051

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Cengage Academic  
10650 Toebben Drive  
Location 2  
Independence, KY 41051

## Mail Checks

Cengage Learning Inc  
PO BOX 936743  
ATLANTA, GA 31193-6743

## ACH/Wire Transfers

Wells Fargo  
ABA 121000248  
Bank Account # 4437861149  
ACCT SWIFT WFBUS6S

## Credit / Debit Cards Accepted

Accepted only at point of sale for proforma and sales orders.

## Credit Services

Phone: 1-877-201-3962  
Email: [CreditServices@cengage.com](mailto:CreditServices@cengage.com), [CreditServicesGale@cengage.com](mailto:CreditServicesGale@cengage.com),  
[CreditServicesCanada@cengage.com](mailto:CreditServicesCanada@cengage.com), [CreditServicesEd2Go@cengage.com](mailto:CreditServicesEd2Go@cengage.com) and  
[CreditServicesInfosec@cengage.com](mailto:CreditServicesInfosec@cengage.com)

## Customer Service

Phone: 1-800-354-9706  
Create a Case: [support.cengage.com](http://support.cengage.com)

## Tax Support

If you are exempt and feel you have been charged sales tax in error, email a copy of this invoice and your sales tax exemption certificate to [ms.certificates@cengage.com](mailto:ms.certificates@cengage.com). For other sales tax inquiries, contact [ms.tax@cengage.com](mailto:ms.tax@cengage.com).

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Please report all claims(shortages ,overages ,damages, defectives) directly to Customer Service immediately upon receipt.

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Please visit [www.cengagegroup.com/legal](http://www.cengagegroup.com/legal) for our full list of term and conditions.

"Miller, Larisa" <millerl@cod.edu>

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**BO # 2950 Cengage Invoice 999100883980**

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"Miller, Larisa" <millerl@cod.edu>

Mon, Aug 25, 2025 at 02:01 PM UTC

CC:

BCC:

BO # 2950 Cengage Invoice 999100883980

**Larisa Miller**

College of DuPage Library

Supervisor Acquisitions

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

millerl@cod.edu

---

**1 attachment**

cengage invoice 999100883980.pdf